

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING.
EAST BANK BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, May 2, 2016

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Kevin Centanni	Marianne Terrebonne
Bob Bradley	Dede Lyman-Redfearn	Mike Spinato
Rashain Carriere-Williams	Lee McKee	Logan Williamson
Rose Gilbert		

Authority Board Members Absent:

Paula LaCour

Staff in Attendance:

Lisa English Rhoden, Executive Director	Tammy Valenti, CAA
Rosanna DiChiro, BHC-b & SS Director	Liz Steinbeiser, Attorney
Beverly Devall, COO/CFO	

Guest in Attendance:

Sal Scalia, Prospective Board Member

The meeting was called to order by Mr. Williamson at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Bradley to adopt the agenda as presented. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

2. Public Comment.

None.

3. Required Approvals Agenda.

A) Financial Condition & Activities Monitoring Report – Mr. Williamson asked if Board members had any questions regarding the Financial Condition & Activities monitoring report. Hearing none, Ms. Terrebonne made a motion to accept the Financial Condition & Activities monitoring report as received prior to the meeting. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

B) Financial Planning & Budgeting Monitoring Report – Mr. Williamson asked if Board members had any questions regarding the Financial Planning & Budgeting monitoring

report. Hearing none, Ms. Carriere-Williams made a motion to accept the Financial Planning & Budgeting monitoring report as received prior to the meeting. Seconded by Mr. Bradley. Passed unanimously.

4. Approval of Minutes.

Ms. Lyman-Redfearn made a motion to accept the minutes as received prior to the meeting. Seconded by Mrs. Gilbert. Passed unanimously.

5. Board Generated Agenda.

A) Executive Session – A motion was made by Mr. Spinato to enter into Executive Session. Seconded by Mrs. Gilbert. Passed unanimously. (6:05 p.m.) The Board returned to Regular Session at 6:35 p.m.

B) Executive Director Update – Ms. Rhoden reported as follows:

- Legislative Update: SB 114 (Performance Adjustments), SB 460 (Fund Sweeps), and SB 385 (Legislators on LGE Board) – Ms. Rhoden provided an update on legislative bills JPHSA is following during the 2016 Regular Session. She informed the Board of information she shared with the Chairman and Vice-Chairwomen prior to the meeting regarding information submitted to the State that was time sensitive. A discussion followed.
- FY17 State Budget – Ms. Rhoden reported on the status of JPHSA’s FY17 budget. A discussion followed.
- Louisiana Rehabilitative Services (LRS) – Ms. Rhoden reported on JPHSA’s contract with LRS. A discussion followed.
- Mental Health Awareness Day (May 3) – Ms. Rhoden stated the Mental Health Awareness Day is tomorrow on the steps of the State Capital. She reported Governor Edwards will be speaking at 11 a.m.
- Strategic Management Plan Update – Ms. Rhoden reported to the Board on the status of the strategic management plan. She stated they are moving forward and now have the objectives in place for the four activities. Ms. Rhoden reported the four activities are: JeffCare, Behavioral Health Community-based & Specialty Services, Developmental Disabilities and Performance & Quality Improvement/Business Processes. A discussion followed. Ms. Rhoden offered to present the plan in more detail at the Board’s retreat if the Board would be interested.

C) Policy Review – Consultants & Contract Workers – Mr. Williamson opened discussion regarding the Consultants & Contract Workers Policy. There were no changes to this policy.

Communication & Support to the Board – Mr. Williamson opened discussion regarding the Communication & Support to the Board Policy. A motion was made by Mrs. Gilbert to add language to number two that states: “Let the Board be unaware of relevant trends, significant changes in contracts or grants, anticipate adverse media coverage...” Seconded by

Ms. McKee. Passed unanimously.

ENDS Focus of Grants & Contracts – Mr. Williamson opened discussion regarding the ENDS Focus of Grants & Contracts Policy. There were no changes to this policy.

D) Policy Governance Model Report – Mrs. Gilbert reported on the Policy Governance Model training she attended along with and Ms. Carriere-Williams. A discussion followed. She stated the training was very informative and now has a much better understanding of the model.

E) Annual Retreat Planning – After discussion, it was determined the Board would devote their annual retreat to the strategic planning/budget initiative. Mr. Williamson asked Board members to come prepared to the June meeting to look at dates in August and September for their retreat.

F) JeffCare Update – Rashain Carriere-Williams – Ms. Carriere-Williams updated the Board on the JeffCare budget, policies and procedures, fund raising events and six active PQI projects that was discussed at the last JeffCare Board meeting. A discussion followed.

G) Board Linkage Update – Ms. Baltodano-Dubey stated she was asked to participate as a mentor to the Kenner Mayor's Youth Committee and wanted to make sure this would not be a conflict of interest. A discussion followed. It was determined that this would not be a conflict of interest and would be a Board linkage opportunity.

H) Board Recruitment – Ms. Valenti reported the Board has one prospective member awaiting appointment from the Governor's Office. A discussion followed.

I) Financial Disclosure Tier 2.1 – Deadline May 15, 2016 – Ms. Valenti reminded Board members to fill out the Financial Disclosure Tier 2.1 form and fax or mail it to the Board of Ethics before May 15, 2016. A discussion followed.

6. Announcements.

A) Board Generated Items -- None.

B) Next Board meeting – The next meeting will be held on **Monday, June 6, 2016, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 7:45 p.m. by a motion made by Mrs. Gilbert. Seconded by Ms. Carriere-Williams. Passed unanimously.


LOGAN K. WILLIAMSON, JPHSA Chairperson